

EQUALITY IMPACT ASSESSMENT - TRAFFORD COUNCIL

A. Summary Details		
1	Title of EIA:	Street Collections Policy
2	Person responsible for the assessment:	Joanne Boyle
3	Contact details:	licensing@trafford.gov.uk
4	Section & Directorate:	Licensing, Place
5	Name and roles of other officers involved in the EIA, if applicable:	N/A

B. Policy or Function		
1	Is this EIA for a policy or function?	Policy <input checked="" type="checkbox"/> Function <input type="checkbox"/>
2	Is this EIA for a new or existing policy or function?	New <input checked="" type="checkbox"/> Existing <input type="checkbox"/> Change to an existing policy <input type="checkbox"/>
3	What is the main purpose of the policy/function?	Street Collections are regulated by the Police, Factories etc (Miscellaneous Provisions) Act 1916 as amended and Regulations made under the provision of that Act which it is intended will be adopted by Trafford Council and approved by the Secretary of State. A street collection is defined as a collection of monies that takes place

		<p>on “street” this includes any highway and any public bridge, road, lane, footway, square, court, alley or passage, whether a thoroughfare or not.</p> <p>The aim of the Policy is to:</p> <p>To ensure members of the public know which charity they are donating to and to ensure all monies collected are given to the correct charity.</p> <p>To ensure all monies collected are given to registered charities and unregistered organisations who prove their charitable purposes.</p> <p>To ensure visitors are free to enjoy their visit to Trafford without being approached to donate monies to a number of charities on the same date and to ensure they are approached in a civil, polite and orderly manner.</p>
4	Is the policy/function associated with any other policies of the Authority?	<p>The Council has five corporate priorities.</p> <p>The Policy can be linked to the priorities of: the best start for children and young people; and a thriving economy.</p> <p>◆ Children and Young People - The policy sets out to protect the general public as a whole and those under the age of 16 years, ensuring that they are not used to carry out charity collections inappropriately.◆ A Thriving Economy - To ensure visitors are free to enjoy their visit to Trafford without being approached to donate monies</p>

		to a number of charities on the same date and to ensure they are approached in a civil, polite and orderly manner which will encourage visitors to stay longer in our town centres boosting the local economy.
5	Do any written procedures exist to enable delivery of this policy/function?	Yes, these are contained in a separate procedure manual.
6	Are there elements of common practice not clearly defined within the written procedures? If yes, please state.	No
7	Who are the main stakeholders of the policy? How are they expected to benefit?	<p>Licence holders • Potential licence holders • Residents or their representatives • Local businesses or their representatives • Council departments, such as Planning Control and the Safeguarding Children Board, Highways and Pollution Control • Councillors as the decision makers and representatives of residents.</p> <p>The benefits of the Policy are that it provides: a fair and consistent approach to licensing enforcement administration for any service user; easy to understand information regarding licence application and decision-making processes to anybody who wants it; and enables any service user to understand and comply with current legislation.</p>
8	How will the policy/function (or change/improvement), be implemented?	<p>The Policy will be agreed formally by the Full Council in November 2024 and will become effective once the Regulations have been approved by the Secretary of State.</p> <p>Once implemented guidance and information will be available for charities; charitable organisations, businesses and the wider public.</p>

		Unlicensed activity and compliance will be monitored by enforcement.
9	What factors could contribute or detract from achieving these outcomes for service users?	No barriers identified
10	Is the responsibility for the proposed policy or function shared with another department or authority or organisation? If so, please state?	No

C. Data Collection on People Impacted by Policy or Function

1	Do you have monitoring data on the number of people (from different equality groups) who are using or are potentially impacted upon by your policy/ function?	No data available
2	Please specify monitoring information you have available and attach relevant information*.	The information required from applicants is set down in Regulations and does not include any form of profile monitoring.
3	If monitoring has NOT been undertaken, will it be done in the future or do you have access to relevant monitoring data?	<p>There is no information currently available that adequately profiles users or beneficiaries.</p> <p>An action point from this assessment will be to consider what meaningful profiling can be done of service users that will inform future initiatives and policy to ensure there is no unequal impact on the relevant target groups.</p>

		The EQIA will be reviewed in the event of any equality issues being raised by respondents to the consultation and will be updated after the consultation is concluded
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**Your monitoring information should be compared to the current available census data to see whether a proportionate number of people are taking up your service*

D. Consultation & Involvement		
1	Are you using information from any previous consultations and/or local/national consultations, research or practical guidance that will assist you in completing this EIA?	<p>There is very little data regarding existing licensees available to inform this process.</p> <p>The Council will not be in a position where it can proactively affect the profile of licence holders. The policy we adopt though will ensure that the process of obtaining a licence will be fair and free of discrimination.</p>
2	Please list any consultations planned, methods used and groups you plan to target. (If applicable)	The next stage is for the policy to undergo a public consultation which will run for 6 weeks pending statutory timescales. After this the policy will be considered by the Full Council on 20 th November 2024.
3	**What barriers, if any, exist to effective consultation with these groups and how will you overcome them?	No barriers identified

***It is important to consider all available information that could help determine whether the policy/function could have any potential adverse impact. Please attach examples of available research and consultation reports*

E: The Impact – Identify the potential impact of the policy/function on different equality target groups

The potential impact could be negative, positive or neutral. If you have assessed negative potential impact for any of the target groups you will also need to assess whether that negative potential impact is high, medium or low

	Positive	Negative (please specify if High, Medium or Low)	Neutral	Reason
General	<input checked="" type="checkbox"/>			
Sex	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Pregnant women & women on maternity leave	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except

				age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Gender Reassignment	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Marriage & Civil Partnership	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Race - include race, nationality & ethnicity (NB: the experiences may be	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of

different for different groups)				operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Disability – physical, sensory & mental impairments	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Age Group - specify e.g. older, younger etc.	<input checked="" type="checkbox"/>			The policy sets out to protect the general public as a whole and those under the age of 16years, ensuring that they are not used to carry out charity collections inappropriately.
Sexual Orientation – Heterosexual, Lesbian, Gay Men, Bisexual people	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of

				operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.
Religious/Faith groups (specify)	<input checked="" type="checkbox"/>			This policy has general protection levels and terms of operating for anyone wishing to carry out street collections. The policy, whilst not being determined by individual protected characteristics (except age) has been put in place to ensure standards are met and licences are issued on an equitable basis.

As a result of completing the above what is the potential negative impact of your policy?

High Medium Low Neutral

F. Could you minimise or remove any negative potential impact? If yes, explain how.	
Race:	N/A
Sex & Gender, including pregnancy & maternity,	N/A

gender reassignment, marriage & civil partnership		
Disability:		N/A
Age:		N/A
Sexual Orientation:		N/A
Religious/Faith groups:		N/A
Also consider the following:		
1	If there is an adverse impact, can it be justified on the grounds of promoting equality of opportunity for a particular equality group or for another legitimate reason?	N/A
2	Could the policy have an adverse impact on relations between different groups?	No
3	If there is no evidence that the policy <i>promotes</i> equal opportunity, could it be adapted so that it does? If yes, how?	<p>The aims of the policy are:</p> <ol style="list-style-type: none"> 1. Protecting the public and local residents from crime, anti-social behaviour and nuisance caused by irresponsible street collectors; 2. Giving the police, licensing officers and responsible authorities the powers they need to effectively manage and police against those causing problems; 3. Providing a regulatory framework which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing

strategies for their local area.

The policy itself is therefore intended to have an overall positive impact on the area and its residents, supporting the safe operation of town centres in Trafford.

G. EIA Action Plan

Recommendation	Key activity	When	Officer Responsible	Progress milestones
The policy be reviewed and updated every 5 years.	Keep the policy under review	On-going	Clare Whittle	

Please ensure that all actions identified are included in the attached action plan and in your service plan.

Signed *Joanne Boyle*

Lead Officer

Date 25/06/2024

Signed *A G Fisher*

Director

Date 07/07/2024